

Mayor
Elise Partin

Mayor Pro-Tem
Tara S. Almond

Council Members
Phil Carter
Eva Corley
James E. Jenkins

City Manager
Tracy Hegler



CITY OF CAYCE
Regular Council Meeting
July 9, 2019

The July Regular Council Meeting was held this evening at 6:00 p.m. in Council Chambers. Those present included Mayor Elise Partin, Council Members Tara Almond, Phil Carter, Eva Corley and James Jenkins. City Manager Tracy Hegler, Municipal Clerk Mendy Corder, Municipal Treasurer Garry Huddle, Planning and Development Director Carroll Williamson, City Engineer Karalyn Miskie, Director of Public Safety Byron Snellgrove, Deputy Director of Public Safety Jim Crosland, Director of Human Resources Lynn Dooley, and City Attorney Danny Crowe were also in attendance.

Mayor Partin asked if members of the press and the public were duly notified of the Council Meeting in accordance with the FOIA. Ms. Corder confirmed they were notified.

Call to Order

Mayor Partin called the meeting to order. Council Member Jenkins gave the invocation. Mayor Partin led the assembly in the Pledge of Allegiance.

Approval of Minutes

Council Member Almond made a motion to approve the June 4, 2019 and the June 19, 2019 Regular Council Meeting minutes as written. Council Member Jenkins seconded the motion which was unanimously approved by roll call vote.

Public Comment Regarding Items on the Agenda

No one signed up for Public Comment.

Presentations

- A. Presentation of Law Enforcement Accreditation to Cayce Public Safety by the South Carolina Police Accreditation

Mayor Partin introduced Mr. Chip Johnson, a Board member of the South Carolina Law Enforcement Accreditation Council. She stated Mr. Johnson was in attendance to present Cayce Public Safety with the Law Enforcement Accreditation certificate. Mr. Johnson stated that it was his honor to present Cayce Public Safety with their certificate. He stated that his career started at Cayce and he considers it his home. He stated that a great deal of work goes into the accreditation process and the

certificate is earned, not given away. Mr. Johnson stated that Cayce Public Safety, led by Director Byron Snellgrove, received the distinguished recognition of becoming a South Carolina State Accredited Agency. He stated that they achieved accreditation in record time. He stated that the accreditation team that came to Public Safety to review the Department's practices, procedures and policies had some of the most positive comments about the Department that Mr. Johnson has read since he has been on the Accreditation Council. He stated that the staff at Cayce Public Safety were prepared and their sole focus was on providing the best services to the citizens of Cayce.

Mr. Johnson stated that there are approximately 250 municipal police agencies in the state and only 25 of these agencies have achieved accreditation. He stated that Cayce is an agency that other agencies are looking to follow. He stated that as difficult as it is to become an accredited agency it is even more difficult to be reaccredited. He stated that the accreditation is monitored annually and every three (3) years the Cayce Department of Public Safety will go through the reaccreditation process. Mr. Johnson stated that in the initial accreditation process Public Safety staff set the standards that they want to achieve. He stated that in the reaccreditation process every occurrence in the past three (3) years that required that standard has to be documented and each of those files will be reviewed.

Mr. Johnson stated that Public Safety has made a huge commitment to be an accredited agency but they will need Council's commitment for them to continue to be reaccredited. He stated that it is a partnership with the City and Council and Public Safety will need Council's support and funding to continue. He stated that it is not easy to maintain accreditation and it was intentionally made to be difficult to set a high standard of professionalism. He stated that the City's residents will benefit greatly from having an accredited Public Safety Department. Mr. Johnson stated that Cayce is even more exceptional because the men and women in the department are not just police officers but also certified fire fighters. He stated that Cayce Officers perform two (2) jobs and have to maintain certifications for both careers.

Mr. Johnson stated that Cayce Public Safety is one of the only agencies that he is aware of that does not have any vacancies. He stated that people are waiting to come work at the Cayce Public Safety Department which is unheard of. He stated that other agencies will now come to Cayce to see how they achieved accreditation. Cayce Officers will also go to other departments to access their standards and will learn from those departments as well.

Mr. Johnson presented Chief Snellgrove with the South Carolina Law Enforcement Accreditation certificate. Chief Snellgrove stated that every person in the Department helped with the accreditation process. He stated that in his opinion he has the best department in the state.

Mayor Partin thanked Mr. Johnson for his presentation and stated that being an accredited agency is a major accomplishment and Council appreciates the initiative of every Officer for going through the long and tedious process, for studying and reviewing the policies and for going above and beyond. She stated that not only is being an accredited agency an important benchmark for the City but it also earns the City bonus points on the South Carolina Municipal Insurance and Risk Financing fund rating. She stated that Public Safety's hard work has monetary benefits for the City as well.

Mayor Partin thanked Chief Snellgrove and Deputy Director Crosland and the accreditation team, Captain of Police Services Jimmy Gleaton, Administrative Lt. Paul Dufault, Investigative Sgt. Jason Merrill and Master PSO Jacob Harlow for their hard work. She stated that they oversaw the process without complaint and in addition to their regular daily duties. She stated that Council was very proud of them.

Resolutions

- A. Approval of Resolution Recognizing Dr. Shirley McClerkin-Motley's Accomplishments and Retirement

Council Member Jenkins made a motion to approve the Resolution recognizing Dr. McClerkin-Motley's many accomplishments and her retirement. Council Member Corley seconded the motion which was unanimously approved by roll call vote. Council Member Jenkins stated that at one time Dr. McClerkin-Motley was also the head of the Julius Felder Coalition.

Ordinances and Other

- A. Discussion and Approval of Ordinance 2019-11 Re-Zoning 800 Lexington Avenue (TMS# 005769-04-001), 800A Lexington Avenue (TMS# 005769-04-004), and 1815 8th Street (TMS# 0057659-04-002) from RS-3 (Single Family Residential) to RS-4 (Single-Family Residential) – First Reading

Ms. Hegler stated that Council approval was needed for the First Reading of an Ordinance to re-zone 800 Lexington Avenue (TMS# 005769-04-001), 800A Lexington Avenue (TMS# 005769-04-004), and 1815 8th Street (TMS# 005769-04-002) from RS-3 (Single Family Residential) to RS-4 (Single-Family Residential). She stated that the rezoning request includes three properties zoned RS-3 Single Family Residential. The largest parcel at 800 Lexington Avenue is 1.52 acres and is owned by Broad Brook-CT LLC, who is the primary applicant. She stated that the applicant is also serving as the agent for the property owner at 1815 8th Street. Because the applicant is required to have a minimum of 2 acres to rezone property to a zoning district that is not contiguous to this property, the City was asked to allow its adjacent parcel at 800A Lexington Avenue be part of the rezoning request to meet the two (2) acre threshold. Ms. Hegler

stated that the one structure, the former Cayce Grammar School, is located at 800 Lexington Avenue and is approximately 6,087 square feet. The parcel at 800A Lexington Avenue is vacant and a single family residence is located at 1815 8th Street.

Ms. Hegler stated that the rezoning does not result in any change of uses from RS-3 Single Family Residential to RS-4 Single Family Residential. However, some lot dimensions and setbacks do change. She stated that the minimum lot size is reduced from 7,200 square feet to 5,000 square feet. The minimum lot width is reduced from 60 feet to 50 feet. The rear yard setback is reduced from 20 feet to 15 feet. Many of the surrounding lots currently have a lot width of 50 feet. The minimum side setback of five (5) feet remains the same, as well as the minimum front setback of 25 feet. Ms. Hegler stated that the requested re-zoning is in compliance with the Zoning Ordinance and is permitted as a zoning district in accordance with the criteria of the Comprehensive Plan and Future Land Use Map.

Ms. Hegler stated that the Planning Commission considered the request for re-zoning at the meeting on June 17, 2019. The hearing for the rezoning request was opened to the public. Two members of the public spoke against the re-zoning request because of their concern about the smaller lot sizes and the close proximity of the houses to each other. Two members of the public spoke in favor of the re-zoning, citing the potential for new housing in the area. The Planning Commission voted on the requested re-zoning, to the RS-4 zoning designation, at the Planning Commission Meeting on June 17, 2019.

Council Member Almond made a motion to approve Ordinance 2019-11 on First Reading. Council Member Corley seconded the motion which was unanimously approved by roll call vote.

City Manager's Report

Ms. Hegler stated that the Municipal Association of South Carolina's annual meeting was being held July 18 through July 21 in Greenville. She stated that Council and staff were holding a Strategic Planning Session in Greenville on July 17, 2019 at 9am. She asked Council to come prepared to have fun and think creatively with all the City Departments. She stated that the Census Bureau would be hosting a hiring event at City Hall on July 12 from 10am to 3pm. These jobs are temporary, provide great pay and flexible hours.

Committee Matters

- A. Approval to enter the following Committee approved Minutes into the City's Record

Events Committee – May 9, 2019
Planning Commission – May 20, 2019

Council Member Almond made a motion to enter the approved Events Committee and Planning Commission meeting minutes into the record. Council Member Carter seconded the motion which was unanimously approved by roll call vote.

B. Appointments and Reappointments
Cayce Housing Authority – Two (2) Positions

Mayor Partin stated that Ms. Cheryl Seymour and Ms. Silvia Sullivan's terms on the Cayce Housing Authority have expired. Ms. Seymour has served on the Authority since 2017 filling an unexpired term. Ms. Sullivan has served on the Authority since 2012. Council Member Jenkins made a motion to reappoint both Ms. Seymour and Ms. Sullivan. Council Member Almond seconded the motion which was unanimously approved by roll call vote.

Council Comments

Council Member Corley stated that she thought her heart was going to burst with pride during Mr. Johnson's presentation to Public Safety. She congratulated them again on such a huge accomplishment. Mayor Partin stated that Mr. Johnson's presentation was very heartfelt.

Executive Session

- A. Receipt of legal advice relating to claims and potential claims by and against the City and other matters covered by the attorney-client privilege
- B. Discussion of negotiations incident to proposed contractual arrangements and the receipt of legal advice relating to matters covered by the attorney-client privilege
- C. Discussion of negotiations incident to proposed state revolving fund loan for improvements to the Septage and Grease Facility

Council Member Corley made a motion to move into Executive Session. Council Member Jenkins seconded the motion which was unanimously approved by roll call vote.

Reconvene

After the Executive Session was concluded, Council Member Almond made a motion to reconvene the Regular meeting. Council Member Carter seconded the motion which was unanimously approved by roll call vote.

Possible Actions by Council in follow up to Executive Session

A. Discussion and Approval of Proposed State Revolving Fund Loan for Improvements to the Septage and Grease Facility

Council Member Carter made a motion to postpone action on the approval of the proposed State Revolving Fund Loan for improvements to the Septage and Grease Facility until the August 6, 2019 Council Meeting. Council Member Almond seconded the motion which was unanimously approved by roll call vote.

B. Other

Adjourn

There being no further business, Council Member Almond made a motion to adjourn the meeting. Council Member Jenkins seconded the motion which was unanimously approved by roll call vote. The meeting adjourned at 7:02 p.m.

Elise Partin, Mayor

ATTEST:

Mendy C. Corder, CMC, Municipal Clerk

IF YOU WOULD LIKE TO SPEAK ON A MATTER APPEARING ON THE MEETING AGENDA, PLEASE COMPLETE THE INFORMATION BELOW PRIOR TO THE START OF THE MEETING.* *THANK YOU.*

COUNCIL MEETING SPEAKERS' LIST

Date of Meeting July 9, 2019

Name	Address	Agenda Item

***Appearance of citizens at Council meetings - City of Cayce Code of Ordinances, Sec. 2-71.** Any citizen of the municipality may speak at a regular meeting of the council on a matter pertaining to municipal services and operation, with the exception of personnel matters, by notifying the office of the city manager at least five working days prior to the meeting and stating the subject and purpose for speaking. Additionally, during the **public comment period** as specified on the agenda of a regular meeting of the council, a member of the public may speak on a matter appearing on the meeting agenda, with the exception of personnel matters by signing a speakers list maintained by the city clerk prior to the start of the public comment period. At the discretion of the mayor or presiding officer, the length of time for any speaker's presentation may be limited and the number speakers also may be limited.